

CHILD SUSPENSION/TERMINATION POLICY

When a child exhibits behavior that prohibit them from participating in our program (i.e. hurting themselves, hurting others, etc.), we institute the following policy in an effort to avoid termination of the child's slot as much as possible.

The following plan is a general outline of our procedures for removal of our program which could vary to meet Individual needs of the child.

1. The teacher and Director document the child's behavior.
2. The teacher meets with the Director to discuss strategies for redirecting the behavior. Educator training will be considered and instituted when appropriate.
3. A meeting is held with the parent/guardian to discuss behavior intervention strategies in the classroom and at home. An individualized plan for the child is created with the help of regional early childhood consultants.
4. Referral information is given to the parent/guardian, if needed (i.e. medical evaluation, counseling service, developmental evaluations) as well as a summary of the child's plan.
5. In the event that a child displays behaviors that are unsafe, suspension of service for one or more days can occur.
6. If the behavior continues after *all* avenues have been explored, the organization will help families find alternative educational programs.
7. Once an appropriate placement is determined, the center will work with the family to establish a separation date.
8. Working with the parents/guardians, the teachers will prepare a child for termination from the center in a manner consistent with the child's ability to understand.
9. If it should be determined that the child is disabled, the center must follow the disability plan as outlined in regulation 7.04(13).
10. All meetings and issues will be documented and copies provided to the parent/guardians or requesting regulatory agencies.